End Users Affected: Emergency Department

Cosigner Report
When the Cosigner logs in go to the Cosign report to sign the Student Nurse documentation.

- From the Track Board open the Report toolbar and search for the Cosign report. You can do the following:
  - Click Cosign All
  - Cosign the Column
  - Cosign the Row

- From Chart Review Activity: The Cosign Report is found on the Summary Activity.
  - Allows Cosigner to Cosign all Flowsheets and MAR documentation from one report.
  - If there is a Note to be Cosigned, a message will also display that states Go to the Notes Activity to Cosign Notes.

- Please Note: If a RN Preceptor is identified as the Cosigner, another staff RN can cosign on their behalf.

Created by: Kelly Hoeffner MSN, RN Epic Principal Trainer & Brooke Pichen, BS RN, IL Principal Trainer
Date: 09.30.2020
Contact CI with any questions
MAR Documentation:

- When the Student Nurse documents medication administration, the Default Cosigner will automatically display in the MAR Admin window.
- Cosigner field can be changed if needed.
  - **Note:** Clinical Group Students may NOT request a staff nurse to observe or cosign any documentation.
- **Note:** Having a Cosigner documented here is a hard stop.

![MAR Documentation Example]

Note Documentation:

- When a Note is documented, the **Cosign Required box** is automatically checked and cannot be unchecked.

![Note Documentation Example]

- When the Cosigner goes to the **Notes Activity**, they will have the option to **Cosign** or **Attest** the note if they want to add on to the note. After clicking Cosign, the Cosigner name displays.
• View of Medication Cosigned:

- metoprolol tartrate (LOPRESSOR) tablet 50 mg: **Dose 50 mg**  
  - Oral: **EVERY 12 HOURS SCHEDULED (2 times per day)**
  - **1000 Given 50 mg**
  - **Given at 08/26/19 19:06**
  - **Documented by: Inpatient Nurse Student Model**
  - **Dose: 50 mg**
  - **Requested Cosigned by: Inpatient Nurse Student Model (Cosigned at 08/21/19 13:54)**
  - **Documented Location:** CONDELL MED CENTER WEST 1
  - **Requested Cosigned by: Nurse Inpatient (Cosigned at 08/21/19 13:54)**

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