St. Luke’s South Shore Contact Information (for Undergraduate Clinical Affiliations)

Undergraduate Placements:
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Site Nursing Professional Development Specialist, Nursing Education and Professional Development
Clinical Affiliations Liaison

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Post-Licensure Placements (RN to BSN, MSN, and DNP programs):
Email: Winursingclinicalaffiliations@aah.org
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AURORA ST. LUKE’S SOUTH SHORE

275 BEDS

693 PHYSICIANS

54 SPECIALTIES

223 NURSES

PART OF A
TOP 10
NOT-FOR-PROFIT HEALTH SYSTEM

Aurora St. Luke’s South Shore is a hospital serving the South Shore community. A nationally recognized health care provider, we offer a wide range of medical specialties in a culturally affirming and compassionate way to help all people live well.

NATIONALLY RECOGNIZED FOR EXCELLENCE

CLINICAL EXPERTISE AND SPECIALTIES

Stroke Care
Certified DNV Primary Stroke Center with comprehensive rehabilitation and treatment options

Radiology
Digital mammography, bone density testing, Nuclear Medicine, stress testing, echocardiology, TEE, vascular ultrasound, MRI, biopsies, and general & interventional radiology

Surgery
Services include minimally invasive, laparoscopic and traditional surgery

Wound Care
Holistic treatment for chronic and acute wounds as part of St. Luke’s Wound & Hyperbaric Medicine Center

Behavioral Health Services
Inpatient and outpatient treatment for adults who struggle with behavioral health issues, including depression, anxiety, substance abuse and self-destructive behaviors

CARING FOR OUR COMMUNITIES

Accredited Geriatric Emergency Department helps provide specialized care to older patients with collaboration across disciplines

Social services referrals for seniors identified as being at risk through the Identification of Seniors at risk tool

Workforce development including partnerships with local universities for student placement and fellowship
Directions to Aurora St. Luke’s South Shore
5900 S. Lake Drive
Cudahy, WI 53110
414-489-9000

From the North – Take I-43 south to I-41. Take I-41 to College Avenue, then take College Avenue to Lake Drive.

From the South – Take I-41N/94W to College Avenue, then take College Avenue to Lake Drive.

From the West - Take I-894 south/I-41 south to the Mitchell Interchange. Then, take I-41 south/ 894 east to College Avenue. Then take College Avenue to Lake Drive.
Wayfinding Maps

Aurora St. Luke’s South Shore facility and grounds is a smoke-free campus.
Wayfinding Maps
Food and Drinks:

- The cafeteria is in the basement of the hospital and hours are primarily during day shift into the early evening.
- There is a 24/7 grab and go option using credit/debit cards.
- Seating is available in the cafeteria (please no post-conferencing).
- There are vending machines on the lower level across from the cafeteria.
- Please refrain from having food or drink at the nurses stations or in the hallway cubbies.
Hospital Emergency Information (Dial x22)

Plain Language Emergency Alert Standardization

- There are 4 plain language CATEGORIES that will serve as the CORE ANNOUNCEMENT for all emergency notifications (facility alert, weather alert, security alert, medical alert)
- Following the Core Announcement, the type of actual emergency (in plain language) and location will be communicated.
  - Example: “Medical Alert – Rapid Response Team – ICU – Room 1

Facility Alert (may include but not limited to) Utilities
- Disruption
- Fire Alarm
- Electricity
- Disruption Hazardous
- Spill Decontamination
- Evacuation
- Incident Command
- Health Informatics & Technology (HIT/IS)

Weather Alert (may include but not limited to)
- Severe Thunderstorm
- Tornado
- Snow
- Storm Ice
- Storm

Security Alert (may include but not limited to)
- Missing Person: Adult/Child/Infant with description /last location
- Suspicious Package/Bomb Threat
- Security Assist Active
- Threat
- Perimeter Control/Lock Down

Medical Alert (may include but not limited to)
- Medical Code
- Team
- Rapid Response
- STAT team
- Patient Surge
- Hazmat Casualty

*All of these alerts and steps to take to respond are listed on the Emergency Management Quick Reference which is located at the nurses station on all units. Information on who responds to the different calls can be found on our “Who Do You Call For Help?” poster.
# Quick Reference – Emergency Management

<table>
<thead>
<tr>
<th>PROBLEM</th>
<th>DESCRIPTION</th>
<th>INITIAL RESPONSE</th>
<th>SECONDARY RESPONSE</th>
<th>FOLLOW-UP</th>
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<tr>
<td>MEDICAL MARY: MEDICAL CODE TEAM</td>
<td>A patient within potentially, the emergency situation is caused by a team of unidentifiable actions.</td>
<td>Call Switchboard, Ext 720, and notify the responsible team. Keep the time of emergency. Always when and where to give an order.</td>
<td>Return to normal duties as directed lower All Class.</td>
<td>Return to normal duties.</td>
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<td>Call Switchboard, Ext 720, and notify the responsible team. Keep the time of emergency. Always when and where to give an order.</td>
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<td>MURPHY PEAK MARY: MARY RESPONSIBILITY</td>
<td>An incident will result in a range of options of potentially making the emergency situation a team of unidentifiable actions.</td>
<td>Never any patient will be arrested. Will not be specific for staff when and where to give an order.</td>
<td>Complete, correct activity and the reports to the appropriate. Always when and where to give an order.</td>
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### FACILITY ALARM

- **Fire, smoke, or smoke detector:** Call Switchboard, 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.

### FACILITY ALARM

- **Severe, earthquake, or structural failure:** Call Switchboard, ext. 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.

### FACILITY ALARM

- **Hospital, Command Center Activation:** Call Switchboard, ext. 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.

### FACILITY ALARM

- **Utility service interruption:** Call Switchboard, ext. 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.

### FACILITY ALARM

- **Electric power failure:** Call Switchboard, ext. 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.

### FACILITY ALARM

- **Medical emergency:** Call Switchboard, ext. 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.

### FACILITY ALARM

- **Medical emergency:** Call Switchboard, ext. 720, and notify the appropriate team. If you have control of the fire, be sure to communicate the location and type of alarm. If you do not, get the fire alarm team to the location. Identify the type of fire. If the fire alarm is not responding properly, immediately evacuate the premises. If the fire alarm is responding properly, evacuate the premises. Leave the premises. Return to normal duties as directed lower All Class. Document as appropriate.
### Who Do You Call For Help?

1) Identify the concern

2) Call "22" and use the below terminology to call for help to your specific location

#### MEDICAL CODE TEAM
**ANYONE**
- Ruleless
- Not breathing
- Unresponsive
- Life-threatening condition (hypertension, heart rhythm change, massive blood loss)

This includes “Serious Threat to Life” criteria that are applicable to ANY of the following situations: arrhythmias, cardiac arrest, or vasospasms

**Responders**
- ICU Attending
- Code Leader
- ED Provider
- Intensivist
- Hospital Supervisor
- ED RN & Tech (ED/IC, LUCAS, RSI)
- Respiratory Therapist (EMMA)
- Pharmacist
- chaplain
- Physician Assistant
- Public Safety [crew control]

#### STAT Team
**INPATIENTS**
- Those who need immediate medical assistance (including DNR patients)
- Acute changes in blood pressure, respiratory rate, or loss of consciousness
- Any patient fall with or without injury
- New or recurring chest pain
- Positive sepsis screen and clinically unstable
- Persistent, unexplained fall
- Signs or symptoms of an ischemic limb: loss of pain in limb, cold extremity, loss of color

**Responders**
- Hospitalist
- Residency Physician
- Hospital Supervisor
- Respiratory Therapist
- Pharmacist
- Public Safety (as needed)

#### NEUROSTAT
**INPATIENTS**
- Acute changes in neurological status or stroke-like symptoms
- Balance
- Eyes
- Facial drooping
- Arm weakness
- Speech difficulty
- Terrible headache

**Responders**
- Hospitalist
- Respiratory Therapist
- Pharmacist

#### STAT: MALIGNANT HYPERTHERMIA
**INPATIENTS and OUTPATIENTS**
- Patients with a hypermetabolic state with suspected malignant hyperthermia with muscle stiffness/tearing seen with another drug with medications used during intubation

**Responders**
- General Anesthesia Team
- ICU Attending
- Respiratory Therapist
- Pharmacist

#### RAPID RESPONSE
**OUTPATIENTS/ VISITORS/ TEAM MEMBERS**
- Those who need immediate medical assistance anywhere on campus including buildings and grounds
- Examples include:
  - Fall
  - AED
  - Suicide Ideation
  - Chest pain
  - Hypoglycemia
  - Seizure

**Responders**
- ED RN and/or Tech (First responder)
- EOB, transport cart, LUCAS, ALS
- Hospital Supervisor
- Respiratory Therapist
- Public Safety

#### BERT Team
**INPATIENTS and OUTPATIENTS**
- Self-destructive or self-harming behavior
- Confusion or agitation
- Aggressive, threatening, violent behavior
- Destruction of property

**Responders**
- Psychiatrist
- Hospital Supervisor
- Public Safety
- Chaplain

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* Team member will respond when onsite
Telephone System

The telephone number for Aurora St. Luke’s South Shore is: 414-489-9000

To Make an Internal Call or Transfer a Call: Dial the 4 digit extension
To Make an External Call: Dial 9 for the outside line, then the number

Department Locations & Phone Number

<table>
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<th>Dept Name</th>
<th>Description</th>
<th>Location</th>
<th>Unit phone number</th>
</tr>
</thead>
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<tr>
<td>ED</td>
<td>Emergency Dept</td>
<td>1st Floor</td>
<td>414-489-4055</td>
</tr>
<tr>
<td>ICU</td>
<td>Intensive Care Unit</td>
<td>1st Floor</td>
<td>414-489-4043</td>
</tr>
<tr>
<td>2MESG</td>
<td>Adult Medical Telemetry</td>
<td>2nd floor</td>
<td>414-489-5150</td>
</tr>
<tr>
<td>3MESG</td>
<td>Adult Medical Surgical unit</td>
<td>3rd floor</td>
<td>414-489-4038</td>
</tr>
<tr>
<td>4South</td>
<td>Observation unit</td>
<td>4th floor south</td>
<td>414-489-5200</td>
</tr>
<tr>
<td>4North</td>
<td>Behavioral Health unit</td>
<td>4th floor north</td>
<td>414-489-4125</td>
</tr>
<tr>
<td>PS</td>
<td>Public Safety</td>
<td>1st floor in the ED</td>
<td>414-489-4033</td>
</tr>
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</table>
Other Clinical Experience Requirements

Student/Faculty Parking & Entrance into the Hospital – see attached maps
- All students/faculty are to park in the Hately Avenue parking lot (across the street from the main hospital) or on street parking.
- Enter the hospital through the main lobby.

Identification and Badge Requests - Faculty & Students
- Nursing faculty must wear an Aurora issued Nursing Faculty badge; if you work in Aurora you cannot wear/use your teammate name badge.
- Send a JPG picture of yourself to site school liaison to obtain nursing faculty badge.
  - Take photo with a plain background.
  - Photo should include only head and shoulders.
  - Verify photo is a JPG format and straight up and down.
- Always wear your badge above your waist, in a visible location.
- You will be assigned an access/clam shell access card for access to utilities rooms and locker room.
- Instructor to send list of students to site school liaison to obtain access cards (if needed)

Orientation
- System orientation requirements for instructors and students are found on the Nursing & MA Clinical Placement website
- All students and faculty must remain compliant with all elements of their “my clinical exchange (mCE)” profiles throughout the term of the clinical.

Health Insurance Portability & Accountability Act (HIPAA) & Confidentiality
- Ensure that all patient specific information is kept private and confidential. This includes pre and post conference. While we encourage post-conferences off-unit due to space constraints, there are some conference rooms available on site. Please reach out to the site liaison to reserve a room.
- Do not make copies or print from the medical record.

Access to computer applications including Epic/EHR and WorkDay
- A network user ID (Network ID/AAH ID) is required to gain access to the Epic/SmartChart application.
- Access is requested once MyClinical Exchange compliance is complete, it can take 2-3 weeks for access to be granted.
- This process is coordinated by the System Clinical Affiliations Lead and your school as appropriate, and instructions will be provided to your school placement coordinator. Please review those instructions carefully to activate a new ID, recover a previous ID, or reset a current password.
- For access issues, please call the Service IT Desk first at (414) 647-3520
- Instructors are responsible for co-signing their students’ documentation. Please refer to the student website for resources on co-signing.
WorkDay is the platform you will use to complete orientation e-learnings as directed by system Advocate Health

Expectations When on the Unit
- Lockers and storage are not available to faculty and students. Please limit the valuables you bring to the unit.
- Be cognizant of the noise level on the units, especially outside patient rooms and at the nurses station.
- Instructors, please check in with the Charge RN to review patients and select appropriate assignments. Communicate with the staff you will be working with (i.e. tasks you can do independently, tasks that must be performed with the faculty, or tasks you are NOT permitted to do, etc.)
- Nursing faculty must directly observe student medication administration.
- Offer assistance to the RNs and CNAs to seek out additional learning experiences during your down time (i.e. hourly rounding, answer call lights, visit with patients)
- When in doubt, look up the Policy and/or Procedure using Policy Tech or Ebsco.

Off Unit Experiences
- Off-unit experiences will be scheduled only through the site liaison. Please do not try to coordinate with a Charge RN or unit leadership. There may be times when experiences may be limited or suspended but every effort will be made to meet a request. Encourage those requests to come early-mid semester even if requested for the final weeks.
- If a student’s patient goes to another department for a procedure (i.e. radiology, GI, etc), the student may follow the patient as long as the patient and procedural department consents.

Resources
- Nursing & MA Clinical Placement website Please review entire website including the Student Nurse Skills list (use password Instructor@aah to open and review)
- AAH Nursing Hub-click on the purple stethoscope icon on any computer to go to the Hub
- AAH Student Undergraduate Nurse and Student Nursing Assistant Policy (in Policy Tech)
- Help Desk number: (414) 647-3520

We look forward to working with you during your clinical experience at St. Luke’s South Shore!